

**MINUTES  
TOWN MEETING  
07/06/2015  
Emmitsburg Town Office**

**Present:** Commissioners Clifford Sweeney, Joseph Ritz III, Jennifer Mellor, Glenn Blanchard and Tim O'Donnell, President.

Staff present were Sue Cipperly, Town Planner, Dave Haller, Town Manager and Amy Nail.

**Absent: Mayor Briggs, with prior notice.**

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**I. Call to Order**

Commissioner Tim O'Donnell, President of the Board of Commissioners, called the 07/06/2015 Town Meeting to order at 7:30 p.m. Pledge of Allegiance was recited.

**Approval of Minutes**

The Minutes of the 07/06/2015 Town Meeting were approved as presented/corrected.

Motion made by Commissioner Sweeney, second by Commissioner Ritz III. Passed 5-0.

**Commissioner Comments**

Commissioner cited attendances, recognitions and announcements. Commissioner Ritz gave a big thank you to all veterans who served. Commissioner Sweeney thanked town staff and organizations for extra work in order to move Community Heritage Day till Sunday. Commissioner Blanchard and O'Donnell noted their attendance at the MML conference. Commissioner Blanchard noted he would like to see Flags on Main St. for Veterans Day as well as repairs to the doughboy. The multi-user trail is now open. Commissioner O'Donnell also welcomed Mr. Wilson, Frederick County Government Affairs Director for County Executive Jan Gardner.

**Mayor's Comments**

None

**Public Comments**

None

**Administrative Business**

Discussion of the delay in the pool opening. Mr. Haller advised Board the delay was due to a leak which required the State to re-inspect. Consensus of Commissioners to issue two free day passes to each season pass holder as compensation for the delayed pool opening.

**Consent Agenda**

Nothing.

**Reports:**

**Treasurer's Report** – Commissioner Blanchard reported on June 2015 cash activity. Detailed report at Exhibit A.

**Planning Commission Report:** - Nothing reported

**II. Agenda Items**

Review and discussion of the proposed Comprehensive Plan Update

Commissioner O'Donnell mentioned the Plan has already gone through our Planning Commission and is at the State for review and approval. Ms. Cipperly advised that this is a study guide not going through the entire plan. Ms. Cipperly gave a power point presentation overview and reviewed State and County changes that happened since 2009. There is a new emphasis on sustainability. A Public Hearing set for July 27, 2015. The Planning Commission will incorporate State Comments, public comments; and refer to the Board for action.

Re-appoint Dave McCarthy to the Park and Recreation Committee

Commissioner Mellor told the Board that Mr. McCarthy has been a great asset to the Committee.

**Motion:**

Motion by Commissioner Ritz second by Commissioner Jennifer Mellor. Passed 5-0.

**Set Agenda Items for 07/20/2015 Town Meeting**

1. Kathryn L. Afzali, Maryland State Delegate, to attend July 20<sup>th</sup> meeting.
2. Continued discussion of the Comprehensive Plan Review.
3. Appointment to Citizens Advisory Committee

**IV SIGN APPROVED TEXT AMENDMENTS AND/OR RESOLUTIONS**

**IV Adjournment**

With no further business, the 07/06/2015 Town Meeting was adjourned at 8:36 p.m.

Respectfully submitted,  
Cathy Willets  
Town Clerk  
Approved: July 20, 2015